



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, February 15, 2022, at the Jack J. Huck Continuing Education Center, 301 S. 68th Street Place, Lincoln, NE.

ROLL CALL:

Present:

Nancy A. Seim, Lincoln
Dale Kruse, Beatrice
Keith Hammons, Weeping Water
James Garver, Lincoln
Arlyn Uhrmacher, Lincoln
Chuck Byers, McCool Junction
James Sherwood, Lincoln
Kathy Boellstorff, Johnson
Linda Hartman, Faculty Representative
Neal Stenberg, Lincoln

Absent:

Ellen Weissinger, Lincoln (Excused)
Kristin Yates, Lincoln (Excused)

Chairperson Stenberg welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Monday, February 7, 2022, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Stenberg indicated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 11. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

Mr. Uhrmacher moved approval of the consent agenda. Seconded by Mr. Hammons.

- 1) Approval of Agenda as Presented or Amended
- 2) Approval of Minutes of January 18, 2022, Regular Board Meeting
- 3) Approval and Ratification of Bills and Claims

- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring/Resignations/Terminations of Instructional Staff
- 6) Ratify Appointment of Board Teams

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Uhrmacher
Hammons
Seim
Boellstorff
Byers
Garver
Kruse
Sherwood
Stenberg

AGAINST (0)

ABSENT (2):

Yates
Weissinger

Motion Carried

Mr. Byers stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0802651 and vote to approve all other bills and claims and all other Consent Agenda items.

Dr. Kruse stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0801355 and vote to approve all other bills and claims and all other Consent Agenda items.

FINANCIAL REPORT

Financial Summary through January 31, 2022

General Fund	Budget 21-22	Year to Date through January 31, 2022			
		Budget	Actual	Variance	% Variance
Revenues:					
State aid	29,186,711	14,593,355	14,593,355	-	--
Local taxes	48,653,946	21,843,218	21,633,003	(210,215)	-0.96%
Tuition	15,965,050	14,528,196	14,170,113	(358,083)	-2.46%
Other	600,000	350,000	227,030	(122,970)	-35.13%
Total Revenues	94,405,707	51,314,769	50,623,501	(691,268)	-1.35%
Expenses					
Personal services	77,185,524	45,024,889	40,069,207	(4,955,682)	-11.0%
Operating	15,358,519	8,959,137	9,109,424	150,287	1.7%
Travel	331,295	193,255	74,358	(118,897)	-61.5%
Equipment	1,530,369	668,914	940,003	271,089	40.5%
Total Expenses	94,405,707	54,846,195	50,192,992	(4,653,203)	-8.5%
Net Position	-	(3,531,426)	430,509	3,961,935	

Dr. Illich reviewed the financial report for the period through January 31, 2022. He also reviewed the investment accounts.

The budget report ending January 31, 2022 showed:

Percentage of Budget year:	58.3%
Percentage of Budget spent:	53.2%
Percentage of Board budget spent:	38.6%

Mr. Garver moved acceptance of the financial report. Seconded by Mr. Byers.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Garver
Byers
Sherwood
Boellstorff
Kruse
Seim
Hammons
Uhrmacher
Stenberg

AGAINST (0)

ABSENT (2):

Yates
Weissingner

Motion Carried

BOARD MEMBER REPORTS

Mr. Byers reported attending the NCCA Legislative Day. He indicated the attending board members were able to speak with most senators from the SCC 15 county area. He also reported attending the York High School Career Fair.

Mr. Uhrmacher also reported attending the NCCA Legislative Day and indicated he sent email messages to the senators they were not able to speak to that day. He stated he submitted written testimony in opposition of LB873.

Chairperson Stenberg reported attending the NCAA Legislative Day, presenting with Dr. Illich to the Early Risers group, and testifying in opposition of LB873.

BOARD TEAM REPORTS

Executive. Mr. Stenberg stated the Executive Team met prior to the Board meeting and set the agenda. He indicated the newly ratified board teams should meet prior to the March regular meeting to determine team chairpersons.

Finance & Facilities. Ms. Seim indicated the 2021 team had their last meeting prior to the Board meeting. She provided an overview of the status of projects included on the Facilities Project Status chart and upcoming projects.

- **Beatrice Campus**
 - **Classroom Building:** Punch List items are being completed.
 - **Agricultural Career Center:** Design services have been selected. Images will soon be available for proposed buildings. At fundraising stage.
- **Lincoln Campus**
 - **Health Sciences Building:** Punch List items are being completed.
 - **Student and Academic Support Project:** Site work continues.
 - **Student Housing:** Sampson Construction has been selected as Construction Manager at Risk. Materials for exterior are being selected then images will be available.
 - **Welding Technology Center:** Design services have been selected. Working on programming statement. Projected square footage is a workable size now.
 - **IT/STEM Center:** Design services have been selected. Working on programming statement. Facilities has decided to build IT tower first, science tower second. She indicated the Finance & Facilities team recommends Board support of this approach. IT Tower will be included in capital campaign.
- **Milford Campus:**
 - **Nebraska Hall:** Renovations are being planned. Cornhusker hall has been demolished.
 - **Building Construction Technology Center:** Planning has begun. Design services have been selected.
- **Learning Center at York**
 - Move to the new location will possibly be in May

NCCA Representative. Mr. Hammons thanked those who attended Legislative Day.

PRESIDENT'S REPORT

Dr. Illich reported on the following:

- Working through design and financial model of IT/STEM facility
- Working with details of City of Lincoln ARPA funds award
- Attended NCCA Legislative Day, appreciated board members speaking to senators
- Attended LB873 Revenue Committee hearing
- Discussed work session scheduled for February 22, capital campaign and facilities update. Stated silent phase of campaign has launched and an agreement associated with a naming right is being finalized.
- Indicated 2022 work session schedule was set with 2021 Planning Team, dates may change. Recommended keeping March 15, work session as scheduled.
- Preparation for 2023 HLC visit
- Working with SCC Educational Foundation on moving in the direction of being more involved in capital giving

FACULTY ASSOCIATION REPORT

Linda Harman reported; Program Directors and Chairs working on 2022-2023 catalog changes, Summer Term registration begins February 28, Performing Arts student performance scheduled for March 3.

STUDENT ACTIVITIES REPORT

Lincoln Student Senate President, Ashlee Bridger, reported on campus activities including; addition of two new student senate members, popcorn for students first day of Spring Semester, esports, and relaxation activities. She also reported testifying in opposition of LB873.

PUBLIC COMMENT

Chairperson Stenberg asked for public comment. There was none.

ADMINISTRATIVE PRESENTATION/BOARD REVIEW

Instructional Presentation: Instructional Presentation: Lynnett Paneitz & Leah Stamps, Medical Laboratory Technicians – Making a Difference Behind the Scenes (Goals 1, 2)

Instructors Lynnett Paneitz and Leah Stamps presented information on the Medical Laboratory Technology program including; clinical microbiology, clinical chemistry, transfusion medicine, immunology/serology, and hematology.

Student Performance Report: Institutional Research Staff (Goals 2, 9)

Rebecca Carr, Associate Director of Institutional Research, presented a report related to student course performance. The student performance report included success rates, withdrawal rates, and GPA by several demographic variables. This report represents one of many reports that the Institutional Research Office provides to assist in planning and decision making.

Chairperson Stenberg declared the Board in recess at 4:26 p.m.

Chairperson Stenberg declared the Board in session at 4:40 p.m.

New Program Presentation (Goal 4)

Dr. Joel Michaelis, Vice President of Instruction, provided an overview of the following programs that will be submitted to the Coordinating Commission for their consideration:

Credential	Program
Electronic Systems Technology AVD And Low Voltage Focus (Certificate, Diploma, A.A.S.)	Electronic Systems Technology

Geographic Information Systems Technician (Certificate, A.A.S.)	Geographic Information Systems
Global Studies (Certificate)	Arts and Sciences
Baking/Pastry (Diploma, A.A.S.)	Culinary/Hospitality
Culinary Communications (Diploma, A.A.S.)	Culinary/Hospitality

He indicated this will be presented for the Board’s approval at the March meeting.

New Stackable Credentials (Goal 4)

Dr. Joel Michaelis, Vice President of Instruction, provided an overview of the following new stackable credentials:

Certificates	Program
Bookkeeping (Certificate)	Business
Office Professional (Certificate)	Office Professional
Peer Support (Certificate)	Human Services

A.A.S. Standalone Degree Offerings	Program
Cybersecurity (A.A.S.)	Computer Information Technology
Network Management (A.A.S.)	Computer Information Technology
Computer Support (A.A.S.)	Computer Information Technology
Applications Development (A.A.S.)	Computer Information Technology

Chairperson Stenberg indicated Executive Team discussion with Dr. Illich on stackable credentials being added with some regularity. He recommended they be added to the consent agenda in the future. He also stated that any item on the consent agenda could be removed by any Board member for discussion.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

President’s Goals for 2022

The President’s Goals were reviewed at the board meeting in January.

Ms. Seim motioned to approve the President’s Goals for 2022. Seconded by Ms. Boellstorff.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):	AGAINST (0)	ABSENT (2)
Seim		Yates
Boellstorff		Weissinger
Garver		

Uhrmacher
Byers
Sherwood
Kruse
Hammons
Stenberg

Motion Carried

New Program Proposals: Plumbing HVAC Technician (AAS); Concrete Technician (Certificate, Diploma, AAS)

At the January board meeting, Brett Bright, Vice President of Program Development/Beatrice Campus Director, provided an overview of the new Plumbing HVAC Technician (AAS), and Concrete Construction Technician (Certificate, Diploma, AAS) College programs, including program statement documents that will be submitted to the Coordinating Commission for their consideration. Copies of the program statement documents are available with College records and have been presented at this meeting. College administration seeks approval of these new programs and program statement documents.

Mr. Uhrmacher motioned to approve the Plumbing HVAC Technician (AAS) and Concrete Construction Technician (Certificate, Diploma, AAS) programs and program statements, such program statements in the form on file with official College records and as presented at this meeting or with such changes as are deemed necessary and in the best interest of the College and approved by the College President, and to authorize, direct and delegate authority to the College President, or his designees, to take or cause to be taken all necessary and appropriate action deemed in the best interest of the College to implement and carry such new programs and program statements into effect for and on behalf of the College. Seconded by Dr. Kruse.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Uhrmacher
Kruse
Seim
Hammons
Boellstorff
Garver
Byers
Sherwood
Stenberg

AGAINST (0)

ABSENT (2)

Yates
Weissinger

Motion Carried

2022-2023 Board Meeting Schedule

A copy of the proposed 2022-2023 Board Meeting Schedule was reviewed.

Mr. Garver motioned to adopt the proposed 2022-2023 Board Meeting Schedule. Seconded by Mr. Byers.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):	AGAINST (0)	ABSENT (2)
Garver		Yates
Byers		Weissinger
Hammons		
Uhrmacher		
Sherwood		
Kruse		
Boellstorff		
Seim		
Stenberg		

Motion Carried

New Stackable Credentials

Dr. Joel Michaelis, Vice President of Instruction, presented an overview of new stackable credentials to be provided as logical extensions within existing programs at this meeting. Copies of the stackable credentials program documents are available with College records and have been presented at this meeting. College administration seeks approval of these new stackable credentials and program documents.

Dr. Kruse motioned to approve the new stackable credentials presented as logical extensions within the existing programs, and the stackable credentials program statements, such program statements in the form on file with official College records and as presented at this meeting or with such changes as are deemed necessary and in the best interest of the College and approved by the College President, and to authorize, direct and delegate authority to the College President, or his designees, to take or cause to be taken all necessary and appropriate action deemed in the best interest of the College to implement and carry such new stackable credentials and program statements into effect for and on behalf of the College. Seconded by Mr. Uhrmacher.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):	AGAINST (0)	ABSENT (2)
Kruse		Yates
Uhrmacher		Weissinger
Sherwood		
Byers		
Boellstorff		
Seim		
Hammons		
Garver		
Stenberg		

Motion Carried

Executive Session – Strategy Session Regarding Faculty Negotiated Agreement and Legal Advice

Mr. Byers motioned to go into closed session for a strategy session with respect to collective bargaining with the Southeast Community College Faculty Association, with closed session for such purpose being clearly necessary for protection of the public interest at. Seconded by Mr. Hammons.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):	AGAINST (0)	ABSENT (2)
Byers		Yates
Hammons		Weissinger
Seim		
Kruse		
Garver		
Sherwood		
Boellstorff		
Uhrmacher		
Stenberg		

Motion Carried

After declaring that the motion for closed session had passed and immediately prior to the commencement of the closed session, Chairperson Stenberg restated on the record that the Board was going into closed session for the purpose of conducting a strategy session with respect to collective bargaining and that the Board would consider and discuss only that matter.

Chairperson Stenberg stated invited attendees were voting board members, Dr. Illich, Amy Jorgens, Bruce Tangeman, Dr. Michaelis, Josh Schauer, and Derek Aldridge.

Chairperson Stenberg declared the commencement of closed session at 5:16 p.m.

Mr. Byers motioned that the Board come out of executive session at 5:57 p.m. on February 15, 2022. Seconded by Dr. Sherwood.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (9):	AGAINST (0)	ABSENT (2)
Byers		Yates
Sherwood		Weissinger
Garver		
Uhrmacher		
Boellstorff		
Hammons		
Kruse		
Seim		
Stenberg		

Motion Carried

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, stated there was no report.

TIME AND PLACE FOR MARCH MEETING

Chairperson Stenberg stated the next regular Board meeting is scheduled for March 15, 2022, at the Beatrice Campus, Academic Excellence Center, Room 134 at 3:00 p.m. He also stated a work session is scheduled to being at 10:00 a.m. that day at the same location.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Stenberg indicated he will be assigning the Planning Team a task of documenting a procedure in filling vacancies on the board and reminded the Board a work session is scheduled for February 22, at the Jack J. Huck Continuing Education Center at 10:00 a.m.

ADJOURNMENT

Chairperson Stenberg adjourned the meeting at 6:02 p.m.

Arlyn Uhrmacher

A handwritten signature in cursive script, appearing to read "Arlyn Uhrmacher". The ink is dark and the handwriting is fluid.

Secretary

**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

Tuesday, February 15, 2022

Southeast Community College
Jack J. Huck Continuing Education Center
301 S. 68th Street Place, Lincoln, Nebraska
Rooms 303 & 304

REGULAR MEETING AGENDA – 3:00 P.M.

- | | |
|--|-----------|
| 1. Meeting Called to Order | 3:00 p.m. |
| 2. Roll Call | 3:03 |
| 3. Public Meeting Law Compliance Statement | 3:05 |
| 4. Consent Agenda | 3:07 |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented or Amended | |
| 2) Approval of Minutes of January 18, 2022, Regular Board Meeting | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Approval of Personnel Changes for College Administrative and Support Personnel | |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff | |
| 6) Ratify Appointment of Board Teams | |
| 5. Financial Report | 3:12 |
| 6. Board Member Reports | 3:22 |
| 7. Board Team Reports | 3:27 |
| 8. President's Report | 3:32 |
| 9. Faculty Association Report | 3:47 |
| 10. Student Activities Report | 3:50 |
| 11. Public Comment | 3:55 |
| 12. Administrative Presentation/Board Review | |
| a. Instructional Presentation: Lynnett Paneitz & Leah Stamps
Medical Laboratory Technicians - Making A Difference Behind the Scenes (Goals 1, 2) | 4:00 |
| b. Student Performance Report: Institutional Research Staff (Goals 2, 9) | 4:10 |
| Break | |
| c. New Program Presentation (Goal 4) | 4:30 |
| d. New Stackable Credentials (Goal 4) | 4:40 |
| 13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a. President's Goals for 2022 | 4:50 |
| b. New Program Proposals: Plumbing HVAC Technician (AAS); Concrete Technician (Certificate, Diploma, AAS) | 4:55 |

c. 2022-2023 Board Meeting Schedule	5:00
d. New Stackable Credentials	5:05
14. Executive Session – Strategy Session Regarding Faculty Negotiated Agreement and Legal Advice	5:10
15. Legal Counsel Report	5:25
16. Time and Place for March Meeting	5:27
17. Good of the Order and Public Comment	5:30
18. Adjournment	5:32

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

